



**ADAS Diploma of
Hyperbaric Operations
(Diving supervision)**

Contents

Diploma of Hyperbaric Operations (Diving supervision).....	3
Onshore Supervisor Diploma Pathway.....	3
Pathway Summary.....	3
Introduction to Diving Project Supervision (DPS) Course.....	3
Application to ADAS.....	4
Application Process	4
Pathway Cost	4
DPS Course Details	5
Effective Supervision	5
Introduction to Project Risk Management.....	6
Assignments and Assessments	6
Assignment A – Project Risk Case Study.....	6
Assignment B – DPS Workbook	6
Assignment C – Submission of Evidence	7
Application Form	7
ADAS Processes	7

Diploma of Hyperbaric Operations (Diving supervision)

This qualification is available to people who have completed the ADAS Dive Supervisor course at an ADAS Vocation Education and Training (VET) accredited school and wish to gain the full Diploma of Hyperbaric Operations (Diving supervision).

Gaining the qualification requires some additional work after the supervisor course as outlined in the Onshore Supervisor Diploma Pathway below.

Onshore Supervisor Diploma Pathway

The Onshore Supervisor Diploma Pathway has been created to allow onshore supervisors who completed their training since January 2016 to gain a full Diploma of Hyperbaric Operations (Diving supervision). Supervisors who gained their certification before January 2016 will already hold a Diploma level qualification and therefore do not need to go through this upgrade process.

Please note that this pathway is only available to supervisors who completed their training with an ADAS ATE which is accredited to issue VET qualifications (generally the Australian ATEs).

Pathway Summary

The pathway involves a mixture of the initial Dive Supervisors Course (undertaken at an ATE), on-the-job experience, and final assessment with ADAS. The process includes the applicant undertaking the following steps:

1. Apply on the ADAS website for access to the 'Introduction to Diving Project Supervision' (DPS) online course after completion of the ADAS diving supervisor course
2. Undertake the DPS course workbook, assignments and quizzes whilst working as a supervisor
3. Be employed in a supervisory role for at least three (3) months
4. Complete, and be able to show evidence of, 80 logged hours as an onshore diving supervisor
5. Submit an application to ADAS requesting final assessment (which will include logged evidence of supervisory experience; a review of completed workbook, assignments and quizzes; a final examination; and interview with an ADAS assessor).

Interested applicants should check the [Onshore Supervisor Diploma Pathway](#) on the ADAS website which fully explains the process.

Introduction to Diving Project Supervision (DPS) Course

The DPS course has been created to allow onshore supervisors to complete the two remaining Units of Competency which are required for the full Diploma of Hyperbaric Operations (Diving supervision). These units include:

- ADASUP512A – Work effectively in a supervisory role in hyperbaric operations
- BSBPMG415 – Apply project risk management techniques

You will be provided with access details and a unique enrolment key to the Introduction to Diving Project Supervision (DPS) course once you submit an application to enrol in the program.

Application to ADAS

The Diploma of Hyperbaric Operations (Diving supervision) is a two part application process.

1. Enrolment
2. Assessment

Enrolment

Applicants will be required to submit an application to ADAS to enrol in the Diploma of Hyperbaric Operations (Diving supervision), DPS course. Once accepted you will be provided access to the online training materials and assessments which you can then proceed through in your own time.

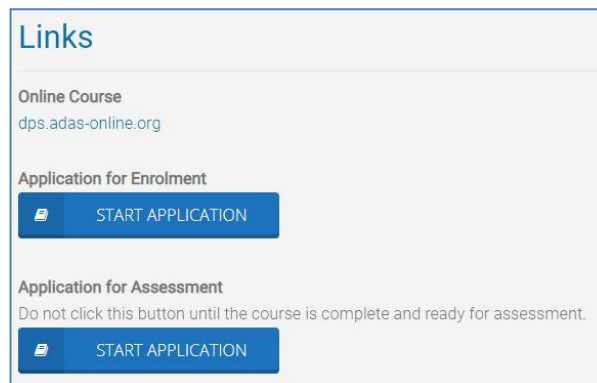
Assessment

Once you have completed the DPS course, you must then submit a second application to ADAS requesting assessment. When the application is received by ADAS, it and the course submissions will be reviewed and once assessed, arrangements will be made for you to undertake an interview and to sit the final exam under invigilation. All assessments will be administered by ADAS.

Application Process

Both the enrolment and assessment stages have application forms which are required to be submitted directly to ADAS. Both types of application form include the payment processes for the enrolment, assessment and certification fees.

The application forms and more details about the pathway process can be found on the ADAS website on the [Onshore Supervisor Diploma Pathway](#) page.



Pathway Cost

There is an AUD \$200 (ex GST) enrolment fee which includes enrolment and access to the Introduction to Diving Project Supervision (DPS) online course.

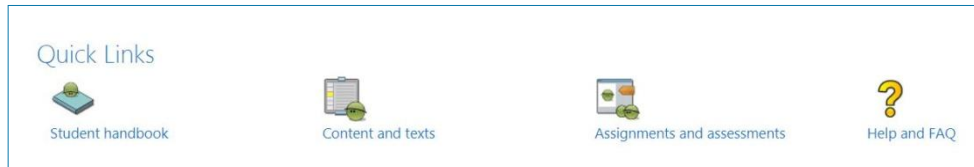
When applying for assessment, you will be charged a further AUD \$350 (ex GST). This cost includes assessment of DPS course work and employment logs; an assessment interview; invigilation and administration of an online exam; and ADAS certification.

The total fee (post face-to-face course) for the Diploma of Hyperbaric Operations (Diving supervision), including enrolment, assessment and certification is AUD \$550 (ex GST).

DPS Course Details

When you first log in to the Introduction to Diving Project Supervision (DPS) course, you will find details and information that has been developed to assist people through the course. This information includes:

- Student handbook
- Content and texts
- Assignments and assessments
- Help and FAQ



The course includes theory modules and quizzes related to two separate Units of Competency:

- ADASUP512A – Work effectively in a supervisory role in hyperbaric operations
- BSBPMG415 – Apply project risk management techniques

Effective Supervision

The Effective Supervision module is specific to the *Work effectively in a supervisory role in hyperbaric operations* Unit of Competency.

This module includes the following topics:

- Skills and knowledge
- Alignment and motivation
- Ethics
- Safe behaviours
- Planning and scheduling
- Organising work
- Team development
- Compliance
- Terms and concepts

There are quizzes to complete as part of the module which relate to each of the topics listed above.

Effective Supervision
Content and materials for the unit "Work effectively as a supervisor in hyperbaric operations"

Click on the image or text link to view

WORK EFFECTIVELY IN A SUPERVISORY ROLE IN HYPERBARIC OPERATIONS

This unit of competency specifies the outcomes required for a supervisor to promote and maintain safe, effective and ethical working practices within a hyperbaric operations team. It covers behaving ethically, understanding and influencing safe behaviours, team alignment and motivation and contributing to and implementing work plans.

This unit is intended for new dive supervisors as a follow up to the ADAS onshore or offshore supervisor course and is based on the ADAS accredited course unit "ADASUP512A Work effectively in a supervisory role in hyperbaric operations". It may also be beneficial as a refresher module for existing supervisors.

It contributes to the module "Introduction to diving project supervision" and is also useful for anyone undertaking the ADAS Dive Project Management course, or the offshore sector Safe Supervisor Competence Program.

Introduction to Project Risk Management

The Introduction to Project Risk Management module is specific to the *Apply project risk management techniques* Unit of Competency.

This module includes the following topics:

- Skills and knowledge
- Risk analysis and planning
- Risk-control activities
- Assess risk outcomes
- Risk management terms

There are quizzes to complete as part of the module which relate to each of the topics listed above.



Assignments and Assessments

Once the modules above are completed, you can then complete the required assignments and assessments. These will be assessed by an ADAS officer once the application for assessment form has been submitted.

Assignment A – Project Risk Case Study

This assignment involves the creation and submission of a report based on a case study provided. The report is to be in a formal format and include the following headings:

- Executive summary
- Introduction
- Description of job and practical problems encountered on job
- Description of contract and payment problems
- Lesson learned
- Recommendations
- Conclusion

Assignment B – DPS Workbook

This assignment involves the completion and submission of the Introduction to Diving Project Supervision activities workbook.

The workbook includes a series of short answer questions and activities based on the content of the Effective Supervision and Introduction to Project Risk Management modules.

Assignment C – Submission of Evidence

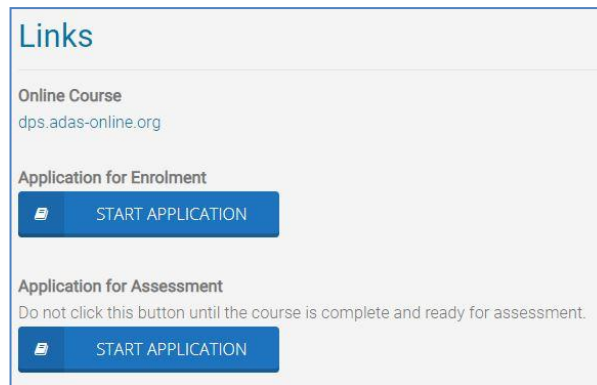
This assignment requires you to collate and submit supporting evidence relating to your application. This evidence includes:

- Completed DPS Evidence Document (template found in student package) signed by a company manager or supervisor – the manager or supervisor may be contacted for verification purposes
- Copy of your dive supervisor logbook showing the completion of at least 80 logged hours in a supervisor role

Application Form

Once the quizzes and assignments in the online course have been completed, you must then submit a request for assessment application form directly to ADAS. This form advises ADAS that you are ready to undertake the final assessment which involves an interview with an ADAS assessor and completion of the examination.

The request for assessment application form can be found on the ADAS website on the [Onshore Supervisor Diploma Pathway](#) page.



ADAS Processes

When an enrolment application form is received by ADAS, you will be contacted with enrolment details which will allow you to gain access to the DPS online course.

Once you have completed the DPS course and have submitted an assessment application form, the form will be forwarded to an assessor who will review the quizzes and assignments submitted as part of the DPS online course. The assessor may contact you through this process if clarification of any aspect of the submissions is required. Once the submissions have been assessed, the assessor will arrange a date and time for an interview and the final examination.

After you have successfully completed the assignments and examination, ADAS will complete the remaining processing stages of the application and will issue a Diploma of Hyperbaric Operations (Diving supervision). A Vocational Education and Training (VET) certificate will be printed and posted to you.

Please [contact ADAS](#) if you have any questions about the Onshore Supervisor Diploma Pathway.